

CAPE WINELANDS DISTRICT MUNICIPALITY

TARIFFS FOR THE BOOKYEAR - 2017/2018

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THE TREASURY STAFF WILL ASSIST PEOPLE SPEAKING A DIFFERENT LANGUAGE,
WITH THE INTERPRETATION OF THE TARIFFS.

CAPE WINELANDS DISTRICT MUNICIPALITY

SUNDRY TARIFFS

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2017/2018

1. SUPPLY OF INFORMATION TO THE PUBLIC:

	<u>2016/2017</u>	<u>Tariff</u>	<u>2017/2018</u> <u>V.A.T.</u>	<u>Total</u>
1.1 <u>Plan-& Photo-copies other than A/3:</u> (Income Vote = 1 1327 / 0720)				
1.1.1 <u>Copies</u>				
<u>Paper</u>				
A/0	<u>R64,00</u>	R59,65	R 8,35	<u>R68,00</u>
A/1	<u>R37,70</u>	R35,09	R 4,91	<u>R40,00</u>
A/2	<u>R25,10</u>	R24,74	R 3,46	<u>R28,20</u>
A/3	<u>R16,20</u>	R15,09	R 2,11	<u>R17,20</u>
A/4	<u>R10,30</u>	R9,56	R 1,34	<u>R10,90</u>
<u>Tracing paper</u>				
A/0	<u>R116,10</u>	R108,16	R 15,14	<u>R123,30</u>
A/1	<u>R70,10</u>	R65,35	R 9,15	<u>R74,50</u>
A/2	<u>R37,80</u>	R35,18	R 4,92	<u>R40,10</u>
A/3	<u>R25,10</u>	R23,42	R 3,28	<u>R26,70</u>
A/4	<u>R16,20</u>	R15,09	R 2,11	<u>R17,20</u>
<u>Film</u>				
A/0	<u>R227,90</u>	R212,28	R 29,72	<u>R242,00</u>
A/1	<u>R137,30</u>	R127,89	R 17,91	<u>R145,80</u>
A/2	<u>R70,10</u>	R65,35	R 9,15	<u>R74,50</u>
A/3	<u>R37,80</u>	R35,18	R 4,92	<u>R40,10</u>
A/4	<u>R23,40</u>	R21,84	R 3,06	<u>R24,90</u>
1.2 <u>Deeds Enquiries:</u> (Inc. Vote. = 1 1201 / 0720)	<u>R24,10</u>	R22,46	R 3,14	<u>R25,60</u>
1.3 <u>Information from Computer:</u> (Inc. Vote. = 1 1210 / 0720)				
(Per Master)	<u>R18,40</u>	R17,11	R 2,39	<u>R19,50</u>
(Per Local Area or Ward)	<u>R169,20</u>	R157,63	R 22,07	<u>R179,70</u>
1.4 <u>Search fees:</u> (Inc. Vote. = 1 1201 / 0720) Information not readily available - (Per hour or part thereof)	<u>R169,20</u>	R157,63	R 22,07	<u>R179,70</u>

	<u>2016/2017</u>		<u>2017/2018</u>	
		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
1. <u>DEPOSIT FOR DISPLAY OF ELECTION POSTERS AND OTHER</u> (Income Vote. = 1 1002 / 0720)	<u>R1 685,00</u>	R1 569,30	R 219,70	<u>R1 789,00</u>

2. NON - REFUNDABLE FEE FOR
ISSUING OF TENDER DOCUMENTS

(Income Vote.= 1 1235 / 0720)

Standard document / max. 50 pages	<u>R 180,00</u>	R 166,67	R 23,33	<u>R 190,00</u>
Extended document / exceeding 50 pages	<u>R 340,00</u>	R 315,79	R 44,21	<u>R 360,00</u>

V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.

(V.A.T. Vote = 3 1075 / 502 1)

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IMPORTANT:

SECTION HEADS MUST ENSURE THAT ALL FEES PAYABLE IN ADVANCE, WHERE APPLICABLE, ARE PAID PRIOR TO THE RENDERING OF THAT SPECIFIC SERVICE. ONLY THE CHIEF FINANCIAL OFFICER MAY GRANT APPROVAL TO THE CONTRARY.

CAPE WINELANDS DISTRICT MUNICIPALITY
GENERAL WORKS

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2017/2018

1. REPAIR OF INTERSECTIONS: *(Income Vote = 1 1361 / 0720)*

1.1 The following tariffs apply in a radius of 30 km from the works depot concerned:

	<u>2016/2017</u>	<u>2017/2018</u>		
		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
Bitumen layer and other layers	<u>R784, 00</u>	R730.70	R102.30	<u>R833, 00/m²</u>
Bitumen layer only	<u>R525, 00</u>	R489.47	R68.53	<u>R558, 00/m²</u>
Gravel layers on gravel road	<u>R261, 00</u>	R242.98	R34.02	<u>R277, 00/m²</u>

1.2 *In case of a departure from the conditions stipulated in 1.1, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.*

2. GRADING OF PRIVATE ACCESS ROAD: *(Income Vote = 1 1361 / 0720)*

	<u>2016/2017</u>	<u>2017/2018</u>		
		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
2.1 Per road for a period of a maximum of one hour, but also linked to the grading cycle of the public road network	<u>R 1 680.00</u>	R1564.91+	R219.09	<u>R1 784, 00</u> <i>(Dry grading of road)</i>
	<u>R1 809.00</u>	R1685.09 +	R235.91	<u>R1 921,00</u> <i>(Wet grading of road)</i>

2.2 *In case of a departure from the conditions stipulated in 2.1, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.*

3. ERECTION OF TOURISM SIGNS: *(Income Vote = 1 1361 / 0720)*

	<u>2016/2017</u>	<u>2017/2018</u>		
3.1 Per facility sign within a radius of 30 km from the works depot concerned	<u>R1 096.00</u>	R1021.05 +	R142.95	<u>R1 164.00</u>

	<u>2016/2017</u>	<u>2017/2018</u>
		<u>Tariff</u> <u>V.A.T.</u> <u>Total</u>
3.2 Per facility sign within a radius of 31 – 51Km from the works depot concerned	<u>R1 461.00</u>	R1361.40 + R190.60 <u>R1 552.00</u>

3.3 In case of a departure from the conditions stipulated in 3.2, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.

**4. REMOVAL OF ILLEGAL SIGNS:
(Income Vote = 1 1361 / 0720)**

	<u>2016/2017</u>	<u>2017/2018</u>
4.1 Inside or outside road-reserve with a maximum area not exceeding 2m ²	<u>R1 461.00</u>	R1361.40 + R190.60 <u>R1 552.00</u>

4.2 In case of a departure from the conditions stipulated in 4.1, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.

4.3 The service is labour intensive requiring teams of between 6 to 8 persons together with the use of specialised vehicles such as Industrial lifters to perform the function, thus the annual increase should be linked to changes in the labour market in conjunction with fuel increases, as opposed to a CPI-inflationary increase.

	<u>2016/2017</u>	<u>2017/2018</u>
		<u>Tariff</u> <u>V.A.T.</u> <u>Total</u>
5. <u>ADMINISTRATION FEE FOR CLEARING ERVEN:</u> (Income Vote = 1 1361 / 0720)	<u>R225.00</u>	R209.65 + R29.35 <u>R239.00</u>
6. <u>ENCROACHMENTS:</u> (Income Vote = 1 1225 / 0720)	<u>R259.00 p.a.</u>	R241.23 + R33.77 <u>R275.00 p.a.</u>
7. <u>TEMPORARY STRUCTURE:</u> (Income Vote = 1 1521 / 0720)	<u>R267.00 p.a.</u>	R249.12 + R34.88 <u>R284.00 p.a.</u>

**V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.
(V.A.T. Vote = 3 1075/502 1)**

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IMPORTANT:

**SECTION HEADS MUST ENSURE THAT FEES PAYABLE IN ADVANCE, WHERE APPLICABLE, ARE PAID PRIOR TO THE RENDERING OF THAT SPECIFIC SERVICE.
ONLY THE CHIEF FINANCIAL OFFICER MAY GRANT APPROVAL TO THE CONTRARY.**

CAPE WINELAND DISTRICT MUNICIPALITY

TAKING OF SAMPLES, MEAT INSPECTIONS AND FEES FOR DELIVERING OF NON-MUNICIPAL HEALTH SERVICES TO B-MUNICIPALITIES

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2017/2018

1. **TAKING SAMPLES** (*Payable in advance*)
(Income Vote = 1 1441 / 0720)
(V.A.T. Vote = 3 1075 / 502 1)

2017/2018

Water, Milk and Food samples taken on request from private persons:
Lab tariff + 20 % administrative fee + transport cost = **R4.70/km**
As alternative samples is addressed for account of applicant

2016/2017

Water, Milk and Food samples taken on request from private persons:
Lab tariff + 20 % administrative fee + transport cost = **R4.40/km**
As alternative samples is addressed for account of applicant

2. **MEAT INSPECTIONS** (*Payable in advance*):
(Income Vote = 1 1441 / 0720)
(V.A.T. Vote = 3 1075 / 502 1)

2017/2018

R192.98 + R27.02 (V.A.T.) = **R220.00** per hour within working hours } Plus transport
R250.00 + R35.00 (V.A.T.) = **R285.00** per hour after hours } cost @ R4.70/km

2016/2017

R181.58 + R25.42 (V.A.T.) = **R207.00** per hour within working hours } Plus transport
R235.09 + R32.91 (V.A.T.) = **R268.00** per hour after hours } cost @ R4.40/km

3. DELIVERING OF NON-MUNICIPAL HEALTH SERVICES TO B-MUNICIPALITIES.

(Income Vote = 1 1441 / 0720)

(V.A.T. Vote = 3 1075 / 502 1)

	<u>2016/2017</u>		<u>2017/2018</u>		
			<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
Inspections - Air Pollution Control	<u>R294.00</u>		R273.68	R38.32	<u>R312.00</u> per hour
Inspections - Noise Pollution Control	<u>R294.00</u>		R273.68	R38.32	<u>R312</u>
<u>.00</u> per hour					

Plus Transport cost = R4.70/km

When an expert's advice is required, it will be done in consultation with the concerned Municipality and such cost will be additional to the above mentioned.

4. ISSUING OF EXPORT CERTIFICATES W.R.T. FOODSTUFFS

(Income Vote = 1 1441 / 0720)

(V.A.T. Vote = 3 1075 / 502 1)

	<u>2016/2017</u>		<u>2017/2018</u>		
			<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
Issuing of Export Certificates	<u>R321.00</u>		R299.12	R41.88	<u>R341.00</u> per Certificate

V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.

(When an account is rendered – V.A.T. is to be calculated separately.)

(V.A.T. Votes = 3 1075 / 502 1)

IMPORTANT:

SECTION HEADS MUST ENSURE THAT FEES PAYABLE IN ADVANCE, WHERE APPLICABLE, ARE PAID PRIOR TO THE RENDERING OF THAT SPECIFIC SERVICE. ONLY CHIEF FINANCIAL OFFICER MAY GRANT APPROVAL TO THE CONTRARY.

ATMOSPHERIC EMISSION LICENCE PROCESSING FEES

CWDM AIR QUALITY TARIFFS 2017/2018

The Minister of Environmental Affairs published regulations prescribing the atmospheric emission license processing fee in terms of Government Notice No. 250 of 11 March 2016 in Government Gazette No. 39805.

Applicants must pay the pre-scribed processing fees before or on the date of the submission of the application or as directed by the licensing authority. Applicants must attach proof of payment to the application form submitted to the licensing authority.

In the instance where an application is refused or the application is withdrawn, the fee will not be refunded.

The prescribed fees will be charged follows:

- New Applications: R 10 000 (per listed activity)
- License Review: R 10 000 (per listed activity)
- License Renewal: R 5 000 (per listed activity)
- Transfer of License: R 2 000

ADMINISTRATIVE FINES

CWDM AIR QUALITY TARIFFS 2017/2018

In terms of Section 22 of the National Environmental Management: Air Quality Act, 2004 (Act No. 39 of 2004) no person may without a provisional atmospheric emission licence or an atmospheric emission licence conduct a Section 21 listed activity.

As rectification process Section 22A was inserted in the National Environmental Management: Air Quality Amendment Act, 2014 (Act 20 of 2014) Section 22A in order to make provision for consequences of unlawful conduct of listed activity resulting in atmospheric emission.

Administrative fines must be charges in terms of Annexure 1 of the regulations for the procedure and criteria to be followed in the determination of an administrative fine in terms of section 22A of the Air Quality Act, as published Government Notice No. 332 of 16 March 2016 in Government Gazette No. 39833.

Annexure 1

Minimum fine	Amount
For operating illegally	R200 000
Aggrevating factors/ criteria	Additional amount to the minimum fine
Each year in which the facility has operated without a licence.	R200 000 per year, i.e. each 12 month cycle.
The facility for which the application is submitted is in a declared Priority Area in terms of section 18 of the Act	R1000 000

Maximum fine may not exceed R5 million in terms of Section 22A National Environmental Management: Air Quality Act.

CAPE WINELANDS DISTRICT MUNICIPALITY

FIRE SERVICES CHARGES

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2017/2018

1. SPECIALIZED FIRE FIGHTING SERVICES:

(AS PER MUNICIPAL STRUCTURES ACT)

(Income Vote = 1 1620 / 0710)

- 1.1 This will include all Fire vehicles, all manpower, water supplies and pump attendance during actual rendering of a specialized fire fighting services, exceeding 1 hour working time (excluding travelling time)
(Per hour or part thereof)

- 1.2 Call-out: *Less than 1 hour*

- 1.3 Organs of State and Municipalities

- 1.4 Special Standby Services
(Outside Municipal Structures Act)

<u>2016/2017</u>	<u>2017/2018</u>		
	<u>Tariff</u>	<u>V.A.T</u>	<u>Total</u>
R2 296,00	R2 138,60	R299,40	R2 438,00
Free			Free
Free			Free
R 2 969,00	R 2 138,60	R 299,40	R 2 438,00

V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.

(When an account rendered - V.A.T. is to be calculated separately)

(V.A.T. Votes :- Inc. = 3 1075 / 502 1)

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CAPE WINELANDS DISTRICT MUNICIPALITY
ADVERTISING COSTS FOR LAND USE DEPARTMENT
WHERE ADVERTISING FOR OBJECTIONS ARE CONCERNED
BY-LAW RELATING TO TARIFFS, CHARGES AND FEES
2017/2018

(Income Vote = 1 1521 / 0100)

	<u>2016/2017</u>	<u>2017/2018</u>
		<u>Tariff</u> <u>V.A.T.</u> <u>Total</u>
One newspaper plus Provincial Gazette	<u>R3 627.00</u>	R3 378.95 R473.05 <u>R3 852.00</u>
More than one newspaper plus Prov. Gaz.	<u>R6 163.00</u>	R5 741.23 R803.77 <u>R6 545.00</u>

V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.
(V.A.T. Vote = 3 1075 / 502 1)

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***This charge covers all administration and advertising costs that Council may incur.
No repayment will be made to any applicant if advertising had already taken place.***

If an application is withdrawn before advertising had taken place, 75% of the tariff will be repaid.

IMPORTANT:

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ONLY THE CHIEF FINANCIAL OFFICER MAY GRANT APPROVAL TO THE CONTRARY.**

CAPE WINELANDS DISTRICT MUNICIPALITY

EERSTE BEGIN

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2017/2018

RENTAL OF HALL FACILITIES

(Income Vote = 1 1165 / 0741)

2016/2017

2017/2018

GROUPS:

1. Consisting mainly of Children -
2. Consisting mainly of Adults -
(maximum 10 persons per group)

R83,00

R179,00

Tariff

R77,19

R166,67

V.A.T.

R10,81

R23,33

Total

R88,00

R190,00

V.A.T., AS INDICATED IN BRACKETS, IS INCLUDED IN THE ABOVE TARIFFS.

(V.A.T. Vote = 3 1075 / 502 1)

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IMPORTANT:

**THE HEADS OF SECTIONS HAVE TO ENSURE THAT ALL FEES PAYABLE IN ADVANCE, ARE
BEING PAID PRIOR TO THE RENDERING OF SERVICES.**

ONLY THE CHIEF FINANCIAL OFFICER MAY GRANT APPROVAL TO THE CONTRARY.

CAPE WINELANDS DISTRICT MUNICIPALITY

FEES FOR ACCESS TO INFORMATION

(PROMOTION OF ACCESS TO INFORMATION, ACT NO. 2 OF 2000)

2017/2018

	<u>2016/2017</u>	<u>2017/2018</u>
1. Copy of "ACCESS TO INFORMATION MANUAL"		
	R (available on request)	
2. <u>Request fee</u> , except for a personal requester, requesting personal information	R 35-00	<u>R35-00</u>
3. <u>Fees for reproduction:</u>		
Every photocopy of an A 4-size or a part thereof	R 0-60	<u>R 0-60</u>
Every printed copy of an A 4-size page or a part thereof held on a computer or in electronic or machine-readable form	R 0-40	<u>R 0-40</u>
A copy in a computer-readable form on:		
stiffy disc	R 5-00	<u>R 5-00</u>
compact disc	R 40-00	<u>R 40-00</u>
A transcription of visual images for an A 4-size page or part thereof	R 22-00	<u>R 22-00</u>
for a copy of visual images	R 60-00	<u>R 60-00</u>
for a transcription of an audio record,		
for an A 4-size page or part thereof	R 12-00	<u>R 12-00</u>
for a copy of an audio record	R 17-00	<u>R 17-00</u>
4. <u>Access Fees</u> (unless exempted under section 22 (8) of the Act:		
Every photocopy of an A 4-size page or a part thereof	R 0-60	<u>R 0-60</u>
Every printed copy of an A 4-size page or a part thereof held on a computer or in electronic or machine-readable form	R 0-40	<u>R 0-40</u>
A copy in a computer-readable form on:		
stiffy disc	R 5-00	<u>R 5-00</u>
compact disc	R 40-00	<u>R 40-00</u>

A transcription of visual images for an		
A 4-size page or part thereof	R 22-00	<u>R 22-00</u>
for a copy of visual images	R 60-00	<u>R 60-00</u>
for a transcription of an audio record,		
for an A 4-size page or part thereof	R 12-00	<u>R 12-00</u>
for a copy of an audio record	R 17-00	<u>R 17-00</u>

5. To search for the record for disclosure,
for each hour or part of an hour, excluding
the first hour
- | | |
|---------|----------------|
| R 15-00 | <u>R 15-00</u> |
|---------|----------------|

6. Deposit:

A deposit is not required until six hours are exceeded in terms of paragraph 5.

One-third of the access fee, listed in paragraph 4, is payable by the requester as a deposit.

Postage is payable by the requester when a copy of the record must be posted to the requester.

V.A.T. IS INCLUDED IN THE ABOVE TARIFFS.
(Fees to be paid into the Sundry Income Vote of the applicable cost centre)
(V.A.T. Vote = 3 1075 / 502 1)

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**THE HEADS OF SECTIONS HAVE TO ENSURE THAT ALL FEES PAYABLE IN ADVANCE, ARE
BEING PAID PRIOR TO THE RENDERING OF SERVICES. ONLY THE CHIEF FINANCIAL OFFICER
MAY GRANT APPROVAL TO THE CONTRARY.**